



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET. ROOM 372**

Wednesday, December 14, 2011

10:00 AM

Present: Chairperson Montaña, Vice Chairperson Bacio, Commissioner Bigby, Commissioner Hall and Commissioner Hill

Excused: Commissioner Grills

AUDIO LINK FOR THE ENTIRE MEETING. (12-0125)

Attachments: [AUDIO](#)

The Pledge of Allegiance and a Moment of Silence will be led by Chairperson Montaña.

Chairperson Montaña led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTERS

- 1. Meeting to be called to order by Chairperson Montaña. (11-5410)**

Chairperson Montaña called the meeting to order at 10:05 a.m., and noted the lack of a quorum. Commissioners Bigby and Hall joined the meeting at 10:15 a.m., establishing a quorum.

- 2. Approval of the December 7, 2011 Minutes. (11-5411)**

On motion of Vice-Chairperson Bacio, seconded by Commissioner Bigby, unanimously carried, the minutes of the meeting of December 7, 2011 were approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

3. Chairperson's Report on Various Items for December 14, 2011. (11-5412)

Chairperson Montaño shared the following Newspaper Articles and information with the Commission.

Daily Breeze:

- **Sheriff Asks For \$1B Jail (December 12, 2011)**

Los Angeles Times:

- **Bringing Dignity To Death (December 10, 2011)**
- **County Jails Struggle With Prisoner Influx (December 10, 2011)**
- **Jail Death Probed As Homicide (December 10, 2011)**

Following discussion, Chairperson Montaño read a letter from Mrs. Angie Johnson, Division Chief, Commission Services, informing the Commission that Roy Sinclair, Commission Services Staff, was recently promoted and will be re-assigned effective January 3, 2012.

4. Treasurer's Report for December 14, 2011. (11-5414)

Vice Chairperson Bacio reported the billing statement from the Holiday Gathering at McCormick and Schmick's Restaurant was \$413.31 therefore the current bank statement balance of the Commission's Charitable Fund is \$282.46.

5. Staff Report on Correspondence Received, and Department Representative Reports. (11-5415)

Nyla Jefferson, Staff, Commission Services, reminded the Commissioners that the next Commission meeting is scheduled on January 4, 2012; and distributed T-Shirts donated by the Office of Workplace Programs, Los Angeles County Chief Executive Office, to be given to minors at various Group Homes.

Following discussion, staff was instructed to write a letter thanking the Office of Workplace Programs for the generous donation.

6. Review of Group Home Compliance Monitoring Audit Reports. (11-5416)

Commissioner Bigby commented on the following Department of Children and Family Services Contract Compliance Monitoring Review Report.

The following Group Homes were reported as not being in compliance:

- **Commissioners Bigby and Hill visited Children Are Our Future "Harvey House" - 8 #2, on December 8, 2011. The Commissioners noted, the wooden edge on the kitchen rails near dishwahser were not repaired.**

7. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from December 8, 2011 to December 13, 2011. (11-5417)

During the reporting period the following Group Homes were reported as being in satisfactory condition:

- **Chairperson Montaño visited Project Six/Help Group - 36 #1, on December 13, 2011; and Olive Crest Treatment Center - 29 #4, on December 12, 2011.**
- **Vice Chairperson Bacio visited Eggleston Youth Center "Transitional House" - 15 #3, on December 13, 2011; and Eggleston Youth Center "Emancipation House" - 15 #2, on December 8, 2011.**
- **Commissioners Hall and Grills visited You Are The Difference Foundation "Loving Life Home II" - 45 #2, on December 8, 2011.**

During the reporting period the following Group Homes were reported as not being in satisfactory condition:

- **Commissioners Bigby and Hill visited Dubnoff Center "Valley Group Home" - 14 #3, on December 9, 2011, however, the facility was not inspected, as no one was home; the facility was revisited and inspected on December 13, 2011. The Commissioners noted that the facility was under new management, the Needs and Services Plans were not present. The Commissioners will revisit and inspect the facility in 30 days.**
- **Commissioners Hall and Grills visited Fred Jefferson Memorial Home "Compton House" - 19 #2, on December 13, 2011. The Commissioners will revisit and inspect Fred Jefferson Memorial Home "Compton House" in 30 days.**

III. MISCELLANEOUS

Matters Not Posted

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (12-0086)

Following discussion, Commissioner Hall informed the Commission that due to a prior commitment, she regrets that she's unable to attend any of the Commission's meetings in January 2012, although she intends to continue to conduct inspections during the month.

Public Comment

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-5420)

There were no members of the public present to address the Commission.

Adjournment

10. Adjournment for the meeting of December 14, 2011. (11-5421)

The December 14, 2011 meeting adjourned at 10:55 a.m., in memory of the 1,639 people who were buried at the Los Angeles County Cemetery and crematory on Wednesday, December 7, 2011.